Supported Specialty WebEOC Boards

Conference Room Schedule (Version 1.0)	*Incident Independent*

Description: The Conference Room schedule captures conference room use and provides a projection view for display.

Views: This board offers two list views. One is for the administrator to add and edit records. The other list is for displaying room schedule information.

List View - This view lists the schedule and usage of the conference rooms.

Conference Room Schedule

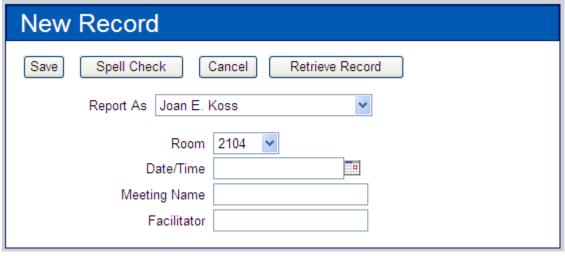| Room	Event Date/Time	Meeting Name	Facilitator	Action
2104	12/20/2011 11:00:00	EOC Planning Section Meeting	Ian Gregoire	Edit
2106	12/20/2011 11:00:00	EOC Planning Section Meeting	Ian Gregoire	Edit
2107	12/20/2011 11:00:00	EOC Planning Section Meeting	Ian Gregoire	Edit
2105	12/20/2011 11:00:00	EOC Planning Section Meeting	Ian Gregoire	Edit
2107	12/20/2011 10:00:00	Genetec Softwall Discussion	Sulayman Brown	Edit
2104	12/20/2011 09:00:00	OEM Staff Meeting	Dave McKernan	Edit

Default Features:

- Sort capability on the Room, Event Date/Time and the Facilitator by clicking on the corresponding column header/field title.
- New record creation by clicking the *New* button
- Record editing through the *Edit* button

Variations: None

Input (Edit) View – This view enables a new conference room usage record to be specified.

New Record

Save	Spell Check	Cancel	Retrieve Record

Report As: Joan E. Koss

Room: 2104
Date/Time:
Meeting Name:
Facilitator:

Default Features:

- *Spell Check* button to ensure correct spelling
- Date/Time picker code to facilitate proper date format.

Variations: None